RECYCLING AND WASTE INVENTORY

If you are the holder of a HMO licence, as part of your licence conditions, you are responsible for ensuring the correct recycling and waste containers are available before your tenants move in. If you are not a holder of an HMO licence, research identifies that students still expect recycling and waste information to come from their landlord.

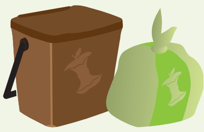
At Cardiff Digs, we want to make sure that students have all the recycling and waste equipment they need, before they move in, to deal with this responsibly.

That's why we have developed this handy inventory checklist for you to complete.

Recycling containers

Tick Box

☐ **KITCHEN CADDY AND LINERS**



There should be a kitchen caddy in all kitchens within the property. For larger HMOs, with shared facilities, you may wish to consider ordering more than 1. Your tenants do not have to use a Council issued caddy within their kitchen - any container will do.

Tick Box

☐ **KERBSIDE CADDY**

When kitchen caddies are full, the liner should be tied and placed into the kerbside caddy for collection. If your property is split into individual flats, each flat should have their own kerbside caddy.

Tick Box

☐ **RECYCLING CONTAINERS**

Recycling containers are used for the collection of dry, clean household packaging.

Tick Box

☐ **RECYCLING AND WASTE LEAFLETS**

Electronic downloads are available at cardiffdigs.co.uk
Copies of these should be available within your property, in communal areas and within any household instructions you may provide.

Non-recyclable (general) waste containers

Tick Box

☐ **BLACK BINS**

If your property does not have the correct number of bins, you will need to make a payment of £25 for each replacement bin by contacting C2C on (029) 2087 2087.

You can also request assistance with carrying out bin audits at your property, to determine what is required.

Where properties are converted into individual flats, each flat should have a 140L bin.

To find out the correct allowance for your property, visit: www.cardiff.gov.uk/wasteplanning

FREE EQUIPMENT

All recycling equipment can be ordered on the Cardiff Gov app, or by visiting **www.cardiff.gov.uk/recycling** You will need to make an order for each individual property if you are using the app or website. If you would like to place a bulk order so you can distribute around your properties, please visit **www.cardiff.gov.uk/recycling** and follow the link to order bags. Complete the contact us form. We will get in touch to arrange.

RHESTR WIRIO AILGYLCHU A GWASTRAFF

Os ydych yn ddeiliad trwydded Tŷ Amlfeddiannaeth, fel rhan o amodau eich trwydded, chi sy'n gyfrifol am sicrhau bod y cynwysyddion ailgylchu a gwastraff cywir ar gael cyn i'ch tenantiaid symud i mewn. Os nad ydych yn ddeiliad trwydded Tŷ Amlfeddiannaeth, mae ymchwil yn nodi bod myfyrwyr yn dal i ddisgwyl i wybodaeth am ailgylchu a gwastraff ddod gan eu landlord.

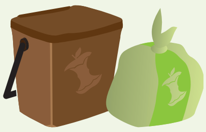
Yn Llety Caerdydd, rydym am sicrhau bod gan fyfyrwyr yr holl offer ailgylchu a gwastraff sydd eu hangen arnynt, cyn iddynt symud i mewn, i ddelio â hyn yn gyfrifol.

Dyna pam yr ydym wedi datblygu'r rhestr wirio gyfleus hon i chi ei chwblhau.

Cynwysyddion ailgylchu

Ticiwch y blwch

☐ **CADI CEGIN A BAGIAU**



Dylai fod cadi cegin ym mhob cegin yn yr eiddo. Ar gyfer tai amlfeddiannaeth mwy, gyda chyfleusterau a rennir, efallai yr hoffech ystyried archebu mwy nag 1. Does dim angen i chi ddefnyddio cadi a gyflenwir gan y cyngor yn eu cegin - gwnaiff

Ticiwch y blwch

☐ **CADI YMYL Y FFORDD**

Pan fydd cadi cegin yn llawn, dylai'r bag fod wedi'i glymu a'i roi yn y cadi ymyl y ffordd i'w gasglu.Os yw'ch eiddo wedi'i rannu'n fflatiau unigol, dylai pob fflat gael ei gadi ymyl y ffordd ei hun.

Ticiwch y blwch

☐ **CYNWYSYDDION AILGYLCHU**

Defnyddir cynwysyddion ailgylchu i gasglu deunydd pacio sych a glân.

Ticiwch y blwch

☐ **TAFLENNI AILGYLCHU A GWASTRAFF**

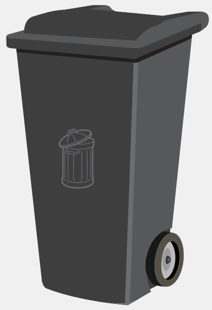
Mae lawrlwythiadau electronig ar gael yn cardiffdigs.co.uk
Dylai copïau o'r rhain fod ar gael yn eich eiddo, mewn ardaloedd cymunedol ac o fewn unrhyw gyfarwyddiadau cartref y gallech eu darparu.

Cynwysyddion gwastraff na ellir ei ailgylchu (cyffredinol)

Ticiwch y blwch

☐ **BINIAU DU**

Os nad oes gan eich eiddo'r nifer cywir o finiau, bydd angen i chi wneud taliad o £25 ar gyfer pob bin newydd drwy gysylltu â C2C ar (029) 2087 2088.



Gallwch hefyd ofyn am gymorth i gynnal archwiliadau bin yn eich eiddo, i benderfynu beth sydd ei angen.

Pan fydd eiddo wedi ei droi'n fflatiau unigol, dylai fod gan bob fflat

fin 140L. I gael gwybod y lwfans cywir ar gyfer eich eiddo, ewch: www.caerdydd.gov.uk/cynlluniogwastraff

OFFER AM DDIM

Gellir archebu'r holl offer ailgylchu ar app Cardiff Gov, neu drwy ymweld â **www.caerdydd.gov.uk/ailgylchu** Bydd angen i chi wneud archeb ar gyfer pob eiddo unigol os ydych yn defnyddio'r app neu'r wefan. Os hoffech osod archeb swmp fel y gallwch ddosbarthu ymhlith eich eiddo, ewch i **www.caerdydd.gov.uk/ailgylchu** a dilynwch y ddolen i archebu bagiau. Llenwch y ffurflen cysylltu â ni. Byddwn yn cysylltu â chi i drefnu.

MAE PAWB YNG NGHAERDYDD WRTHI!
#caerdyddynailgylchu

GET IT ON Google Play
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CARDIFF GOV APP
Myfyrwyr Caerdydd yn ailgylchu
Cardiff Students recycle

www.LLETY CAERDYDD.CO.UK

CARDIFF CAERDYDD